



Technology Advisory Committee (SACTAC) Minutes

February 24, 2022, Zoom 2:30pm-4pm

Attendees

Adam Morgan, John Steffens, Jodi Coffman, Tammy Cottrell, Jose Lopez-Mercedes, Mark Turner, Mary Steckler, Angel Michael, Charles Jang, Mark McCallick, Monique Moreno, John Tran, Luis Pedroza

Absent: Pilar Traslavina, Cherylee Kushida, Jennifer Hoeger

Guests: Jorge Forero, Jesse Gonzalez, Dane Clacken, Adam Howard

Agenda Items

1. Approval of the agenda [action]
 - a. Jose Lopez-Mercedes moved
 - b. Mark Turner seconded
 - c. Passed unanimously
2. Approval of [minutes from Nov. 18, 2021](#) [action]
 - a. Jodi moved
 - b. Mark Turner seconded
 - c. Passed unanimously
3. Public comment
4. [Technology Replacement Plan](#) [action] (15 mins.)
 - a. Replacement plans are based on the 5-year replacement standard adopted by the district
 - b. Switching out desktops for laptops may be ok in the future if we go to one device per person and use docking stations
 - c. Mediation funding is not being requested at this time
 - d. *Motion to refer plan request of \$1.16M to Planning & Budget*
 - i. Luis moved
 - ii. Jose seconded
 - iii. Motion passed unanimously
5. Reports [information]
 - a. ASG Student Technology (5 mins.)
 - i. No report
 - b. Library (5 mins.)
 - i. Operating in a hybrid model
 - ii. Still providing online chat and instruction and 24/7 help
 - iii. Busier than Fall 2021

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- c. A&R (5 mins.)
 - i. No report
- d. Student Help Desk (10 mins.)
 - i. Located in only the ACC for Spring 2022
 - 1. Served 230 students so far
 - ii. 300 laptops have been loaned out
 - iii. Inventory of 600 laptops
 - iv. 19 hotspots have been loaned out
- e. Student Information Support (5 mins.)
 - i. Starfish progress since Fall: Guardian Scholars and EOPS are now using Starfish and student pronouns are now displayed in the system
 - ii. Starfish priorities for Spring: completion milestones and success plans for incoming Fall students
 - iii. Launch of the web redesign will be delayed as content will have to be manually migrated / recreated
 - iv. NextGen forms will be available on the new web site
 - v. Ready for implementation of Online Education Initiative phase 2: cross enrollment
- f. Information Technology Services (10 mins.)
 - i. Implementation plan to move to Windows 11 is in the early stages, likely moving in 2023.
- g. Distance Ed. (10 mins.)
 - i. Provided a lot of professional development at the start of the term
 - ii. Currently providing training on individual topics
 - iii. Our Distance Ed. Coordinator is retiring at the end of the Spring term
- h. Mediation
 - i. Purchasing requests have been submitted for cabling in the A-building as well as three projectors